

Preliminary- Not yet adopted by the Board of Commissioners

**Minutes
Elbert County Board of Commissioners
Monday, November 12, 2018**

Chairman Tommy Lyon called the meeting to order. Present were Chairman Lyon, Vice Chairman Horace Harper, Commissioner Lee Vaughn, Commissioner Chris Alexander, Commissioner Kenneth Ashworth, Commissioner Freddie Jones, County Administrator Bob Thomas, County Attorney Bill Daughtry, County Clerk Tamara Butler, CFO Phil Pitts.

After the pledge to the United States flag the invocation was given by Mr. Daughtry.

Adoption of the Agenda. Commissioner Alexander made a motion to adopt the agenda. Commissioner Jones seconded the motion. Upon voting the motion carried 5-0.

Adoption of the Minutes of the Regular Meeting on October 15, 2018. Commissioner Alexander made a motion to adopt the minutes as read. Commissioner Vaughn seconded the motion. Upon voting the motion carried 5-0.

Second Reading and discussion and approval of an Ordinance to amend Chapter 2 of the Code of Ordinances to amend Section 1 to include wording for bids over \$10,000 to be published on the county website and the Georgia Procurement Registry by the new state law. Bids and the requisite approval shall be obtained as follows: \$0-\$1000- No bids, requisition or purchase order. \$1000-\$2500- Three verbal bids and County Administrator approval. \$2501-\$5000- Publication of request for bids on the county website; three written bids and County Administrator approval. \$5001 and over- Publication of request for bids on official county website, publication of request for bids in the legal organ; minimum of three sealed written bids if possible and Board of Commissioners approval. \$10,000 and over- Publication of request for bids on the official county website, publication of request for bids in legal organ, minimum of three sealed bids if possible, Board of Commissioners approval, and posting of request for bids with the Georgia Procurement Registry. Commissioner Vaughn made a motion to approve the amendment to Chapter 2 of the Code of Ordinances. Commissioner Jones seconded the motion. Upon voting the motion carried 5-0.

Second Reading and discussion and approval of an Ordinance to amend Chapter 2 of the Code of Ordinances to create a new Section 2-6 and 2-7 governing the sale of surplus property. Section 2-6 (Sale or Disposal of County Property -Non-Real-Estate) For surplus property valued from \$0-\$2500- trade-in on replacement equipment, or listing on established auction website, or sale to highest responsible bidder, or sale to highest responsible bidder by sealed bid after publication on county website and County Administrator approval. \$2500-\$5000- trade-in on replacement equipment, or sale to highest responsible bidder at auction published on county website and in legal organ, or sale to

highest responsible bidder by sealed bid after publication on county website and in legal organ, and County Administrator approval. \$5000 and over- is the same requirements as \$25000- to \$5000, but will also require Board of Commissioners approval. Section 2-7 (Sale or Disposal of County Property- Real-Estate). This procedure shall apply to the sale or disposal of abandoned roadbeds and other real property of the county. The County Administrator or his designee shall serve as agent for the county. No county real property may be sold or disposed of without first having been found to be unserviceable and declared as surplus. No former county road or portion thereof may be sold or disposed of without first having been found to have cased to be used by the public to the extent that no substantial public purpose is served by it. The sale or disposal of County real property shall be done in a manner designed to bring the most advantageous value or price for the county. No provision of this policy shall supersede any applicable law concerning the sale or disposal of county property. Commissioner Harper made a motion to approve the amendment creating Section 2-6 and 2-7 of the Code of Ordinances. Commissioner Vaughn seconded the motion. Upon voting the motion carried 5-0.

Discussion and approval of the 2019 Alcohol Beverage License Renewals for Elbert County. Mr. Thomas stated there have been 13 applications submitted so far for next year; but December 31st is the deadline. All requirements have been met, therefore Mr. Thomas recommends approving these applications. The applications are as follows:

- 1) 72 Marine Sales, 3336 Calhoun Falls Hwy, Elberton, GA.
- 2) One Stop Shop, 2447 Hwy 172W, Bowman, GA.
- 3) Ingles Markets, 903 Elbert St., Elberton, GA.
- 4) Leon Farmer and Company, 100 Rail Ridge Rd., Athens, GA.
- 5) Quick Mart and Café, 1910 Calhoun Falls Hwy., Elberton, GA.
- 6) Pyramid Petro, 1650 Athens Hwy., Elberton, GA.
- 7) Scenic View County Club, 1191 Bowman Hwy., Elberton, GA.
- 8) Lily's Corner, 1431 Bowman Hwy., Elberton, GA.
- 9) New Junction, LLC, 1456 Hartwell Hwy., Elberton, GA.
- 10) Elberton C Store Holdings, 2379 Calhoun Falls Hwy., Elberton, GA.
- 11) Arrowhead Pointe Golf Course, 2790 Olympic Rowing Dr., Elberton, GA.
- 12) Tony's, 3563 Calhoun Falls Hwy., Elberton, GA.
- 13) Beaverdam Marina, LLC, 1155 Marina Dr., Elberton, GA.

Commissioner Vaughn made the motion to approve the 2019 Alcohol Beverage License renewals. Commissioner Jones seconded the motion. Upon voting the motion carried 5-0.

Discussion to provide proposed road resurfacing for 2019 for the LMIG State Funding program. Based on the number of road miles in Elbert County our formula amount is \$646,014.24 and as always, we will have to match with an additional 30%. Mr. Thomas asked the commissioners to each submit a road they would recommend be resurfaced. They will look at the road and rate it; projects have to be sent to the DOT by the end of the year. The total amount of funding with the 30% match will be \$839,818.

Discussion and approval of the Elbert Transit Title VI Plan. Mr. Thomas stated this is a requirement to stay in compliance with the Georgia DOT to continue service to the citizens of Elbert County. Commissioner Alexander made a motion to approve the Elbert Transit Title VI Plan. Commissioner Harper seconded the motion. Upon voting the motion carried 5-0.

Discussion and approval of the Elbert Transit Procurement Manual. This manual establishes guidelines and standards for the Elbert Transit program and is intended to ensure that Elbert Transit complies with the FTA and the Georgia DOT standards to ensure full and open competition and equitable treatment of all potential sources for all purchases made with funding derived from the federal, state, and local governments. Commissioner Alexander made a motion to approve the Elbert Transit Procurement Manual. Commissioner Jones seconded the motion. Upon voting the motion carried 5-0.

Discussion and approval of the 2020 DOT Grant Application. This is an annual grant application for the Elbert Transit. The total grant amount is \$244,896 with 50% being federally funded and a 50% local share. Commissioner Alexander made a motion to approve the 2020 DOT Grant Application. Commissioner Harper seconded the motion. Upon voting the motion carried 5-0.

Discussion of a letter from Mr. Jim Purcell of his intent not to seek reappointment to the Elbert County Board of Assessors. This position is a 3-year appointment starting January 2019. Mr. Thomas asked the commissioners to submit names for recommendation and he would go over them at the December meeting.

Discussion and approval of nightly rates and reservations/restrictions for rental of the yurts at Bobby Brown Park. Mr. Thomas stated the yurts are ready for rental; and all five were rented for the Halloween weekend. Nightly rates are \$85 per night, and \$75 per night for Elbert County residents. He went over the list of reservations and restrictions recommended. He also made a recommendation to name the yurt area the "Danny Burt Yurt Village", in honor of Danny and his dedication to the park. Commissioner Harper made a motion to approve both recommendations. Commissioner Ashworth seconded the motion. Upon voting the motion carried 5-0.

Discussion and approval of bids for trash bags for the Solid Waste department. Chairman Lyon asked for a motion to table the item until the November 19th called meeting. Commissioner Alexander made the motion to table the item.

Discussion of a proposal for a T-SPLOST for Elbert County. Mr. Thomas stated there are 400 miles of paved roads and 200 miles of dirt roads in Elbert County and some roads have not been paved in 30 years. He says that we have to do something about our roads. The T-SPLOST would act very similar to the regular SPLOST that is in place now and would be a full 1 cent tax if the two cities came on board. 100 % of tax collected would go towards transportation and road related projects. Commissioner Alexander made a motion to go ahead with getting the T-SPLOST on the March 2019 ballot. Projects will have to be advertised well in advance of the March 2019 election and a meeting with the two cities to form an Intergovernmental Agreement will also have to be in place. Commissioner Vaughn seconded the motion. Upon voting the motion carried 5-0.

Financial Report. Mr. Pitts reported that General Fund expenditures were 1.5% over budget partially due to upfront payments to outside agencies. SPLOST revenues are averaging about \$110,000 per month. Solid Waste continues to be in the black.

Public Comments. There were no public comments.

Executive Session. Chairman Lyon asked for a motion to enter Executive Session for the purpose of litigation and personnel. Commissioner Ashworth made the motion. Commissioner Harper seconded the motion. Upon voting the motion carried 5-0.

Upon returning, Chairman Lyon asked for a motion to enter General Session. Commissioner Harper made the motion. Commissioner Ashworth seconded the motion. Upon voting the motion carried 5-0.

Chairman Lyon stated that no action was taken.

Adjournment. Commissioner Harper made a motion to adjourn. Commissioner Alexander seconded the motion. Upon voting the motion carried 5-0.