

Request for Proposal: Playground Equipment Design, Supply & Installation

Issuing Organization:

Elbert County Parks and Recreation
1041 Mobley Hill Road
Elberton, GA 30635

RFP Title:

Design, Supply, and Installation of Playground Equipment

Date Issued:

July 14, 2025

Submission Deadline:

September 4, 2025 at 4:00 PM EDT

General Project Overview

The Elbert County Parks & Recreation Department seeks proposals from qualified contractors to design, furnish, and install inclusive, safe, and engaging playground equipment at McWilliams Park. The County will select one supplier to provide equipment and materials for the park as outlined in this request. The space is limited to approximately 36' x 36' under the existing shade

structure at the baseball hub located between fields 1 and 2. The playground must meet ADA requirements, incorporate age-appropriate features, and provide creative play experiences for children ages 2–12, **and should include safety surfacing installation under the recommended play structure**. The budget for the equipment and installation should not exceed \$50,000. The play equipment requested should include:

1. One main play structure for ages 2 - 12.
2. Four toddler swings that can be placed on the perimeter of the play area.
3. Grass tile safety surface

A site visit is recommended but not required. Suppliers may contact Tim Gaines (leisureservices@elberton.net) to set up any site visits.

The Elbert County Parks & Recreation Department reserves the right to accept or reject any or all bids and act in the best interest of the Elbert County Board of Commissioners.

Scope of Services

Proposals should address the following:

- Custom design of playground layout and equipment
 - Supply of all playground materials and structures
 - Site preparation, installation, and final surfacing
 - Compliance with ADA, ASTM, and CPSC standards
 - Safety, durability, and low maintenance solutions
 - Optional shade structures and seating areas
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Proposal Requirements

- The bid must be submitted prior to the bid deadline of **Thursday, September 4, 2025 at 4:00 pm** - at which time a bid opening will take place at the Elbert County Commissioners Office/County Office, 45 Forest Avenue, Elberton, GA 30635.
- Two (2) copies of the bid shall be delivered in a sealed envelope clearly marked "**Sealed Bid.**" All shipping envelopes must be clearly marked.
- Bids may be delivered to:
 - Elbert County Board of Commissioners
 - ATTN: Ryan Wright
 - 45 Forest Avenue
 - Elberton, GA 30635
- Company profile and qualifications to include a W-9 form

- Proposed playground design concept and renderings and the warranty provided
- Budget breakdown with timeline and payment schedule
- Proof of insurance and licensing. It will be required to add the Elbert County Board of Commissioners as an additional named insured.
- At least three references from similar projects

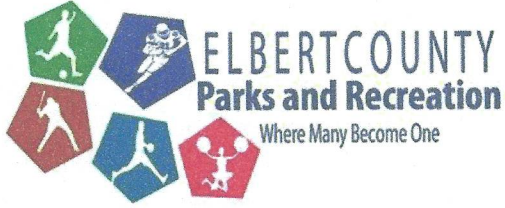
Questions must be directed to Ryan Wright at rwright@elbertga.us or 706-283-2000.

RFP Timeline

Milestone	Date
RFP Release	July 14, 2025
Proposal Submission Deadline	September 4, 2025
Evaluation Period	September 8, 2025
Contractor Selection	September 8, 2025
Installation Start	October 2025
Completion Deadline	December 2025

Submission Instructions

All proposals must be submitted via USPS, Fed-Ex or UPS to the address above. Clearly label the subject line or envelope with "Sealed Bid."



BID FORM
PLAYGROUND EQUIPMENT & INSTALLATION
FOR MCWILLIAMS PARK

Return Date: 4:00 PM, Friday, September 4, 2025

Return to: Elbert County Board of Commissioners
ATTN: Ryan Wright
45 Forest Avenue
Elberton, GA 30635

LUMP SUM BID AMOUNT: \$ _____

EXPECTED START DATE: \$ _____

ALL BID FORMS SHOULD INCLUDE THE FOLLOWING INFORMATION:

Company Submitting Bid: _____

Company Address: _____

Company Phone Number: _____ Company Fax: _____

Authorized Representative: _____

Signature: _____ Date: _____

Print Name and Title: _____ Phone: _____

Email Address: _____