



Elbert County Fire Fighter

JOB SUMMARY:

The Elbert County Fire Fighter position is full-time under the direction of the County Fire Chief and is responsible for responding to fire, emergency rescue, and hazardous materials calls to protect the lives and property of the citizens of Elbert County. The employee will be required to participate in ongoing training and will be responsible for the maintenance of firefighting equipment and maintaining fire stations and vehicles. This position also involves other duties as assigned.

POSITION INFORMATION:

24 hr./48 hr. Shift Salary based on qualifications.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Respond to fire, hazardous material and other emergency calls as assigned.
- Use departmental equipment as appropriate to extinguish fire of all types in buildings, grass, terrain, automobiles or other sites.
- Drive and operate all department vehicles as qualified and appropriate.
- Monitor all equipment and apparatus to ensure a proper state of readiness.
- Perform routine equipment maintenance, such as checking fluids, hoses and air pressure and making corrections.
- Participate in pre-planning fire tactics to improve service and rescue.
- Participate in training classes to maintain and upgrade knowledge, skills and certification.
- Check hydrants on a regular schedule and as needed; maintain records, including location and types of hydrants; and painting hydrants.
- Perform work in accordance with all safety policies and procedures, including the protocols for infection control.
- Performs general custodial and maintenance duties at all fire department buildings.
- Support and assist all stations during their weekly training times.
- Support and assist the County Fire Chief with providing and coordinating training.
- Make public presentations; conduct tours of the station; or assist in presenting training classes for other staff, volunteers and community groups.
- Use computers to enter data and generate reports; and maintain necessary manual and computer records.
- Perform portions of the work of higher classified positions occasionally, as assigned.
- Perform other job related duties as required.
- While working with the County Fire Chief, have the ability to work non-standard work hours and be on call 24 hours a day, 7 days a week.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge in the application of modern firefighting techniques and procedures.
- Knowledge of the principles, practices, procedures, equipment and apparatus in the fire service.
- Considerable knowledge of the geography of the county and its buildings, road systems and special areas requiring pre-fire knowledge or special firefighting techniques.
- Ability to use excellent communications skills, e.g., calm individuals experiencing an emergency; handle abusive behavior; create public trust; give and receive information on the radio under emergency situations; and provide informational presentations about the department.
- Ability to read, comprehend and write clear and concise reports.
- Ability to operate computers to enter data and generate reports.
- Ability to do basic repairs and fabrications to maintain the operation of all fire department equipment.
- Ability to handle high level of personal stress and to maintain composure and control of self and the situation under a variety of adverse conditions, including verbal and physical abuse, witnessing death and critical injuries and experiencing risk of personal harm.
- Ability to work as a reliable team member and establish and maintain effective working relationships with co-workers and others in the department. Strong people skills are a must.
- Ability to operate any and all vehicles as assigned and qualified, including fire engines and all other apparatus and equipment.
- Ability to use all apparatus and equipment as assigned, including pump operation, connect and use fire hose, ladders, use power equipment, including chain saw, gas-powered circular saw, portable lights, generator and electric saws and drills.
- Ability to use hand tools, such as axes, shovels, pike poles, piercing nozzle, self-contained breathing apparatus (SCBA) and various small hand tools.
- Demonstrated ability to work independently and self-motivated.

MINIMUM QUALIFICATIONS:

- Must be a graduate from an accredited high school or hold a certificate of high school equivalency (GED).
- Must hold or obtain Firefighter I within one (1) year from date of hire. Must meet all requirements of the Georgia Firefighter Standards and Training Council. Other certifications as may be required by the federal, state and local governments.
- Must possess a valid Georgia driver's license to operate fire apparatus and a driving record suitable for insurability.
- Must be willing to work non-standard hours as required.
- Must be willing to travel overnight to attend continuing education courses and workshops as required.
- Must be physically able to perform the essential functions of the position. Ability to annually pass the Georgia Certified Firefighters Physical Abilities Test within seven (7) minutes or less.
- Must possess computer skills necessary to perform the essential functions of the position.